

## UK CSA TERMS AND CONDITIONS

*Please read the entire share terms below before registering and we hope you decide to join the UK CSA for our 12th season in 2018!*

### WHO WE ARE

The UK CSA operates under the UK College of Agriculture, Department of Horticulture. It is an educational and outreach project that forms an integral part of the Sustainable Agriculture (SAG) Undergraduate Degree Program. It links faculty, staff, and students from the UK community with the Organic Farming Unit located at the UK Horticulture Research Farm.

### THE CSA COMMITMENT

*CSA is a mutual commitment and partnership between a farm and supportive members of the community. The farmer(s) provide the wisdom and labor needed to grow or raise a farm product and members provide adequate financial support needed for the farm to operate in an economically sustainable manner. The farm benefits from having a reliable market at an equitable price and members receive fresh, local, and affordable food grown by people they know and trust.*

More specifically, the UK CSA is a season-long contract between members and the UK Sustainable Agriculture CSA project. The members commit to a price for a portion, sometimes termed "share," of the farm's production for a predetermined number of weeks. The farm harvests vegetables, some fruit, and herbs at the peak of readiness and delivers them to members at a central distribution point on a weekly basis for the duration of the season. The farm provides a diverse selection of fresh produce each week, and members know that they are receiving organically grown, seasonal produce from a local farm at a fair price.

Please keep in mind that a core principle of the CSA concept is the shared commitment between the farm and members. The CSA model is meant to share not only the bounty of the farm but also the *potential risks* that may come with each growing season, whether that be an extended period of drought or a serious insect infestation. We will always provide a diverse share, but we cannot guarantee certain quantities of specific items at any point in the season.

As CSA farmers, we believe this marketing model gives our members a food experience and value they can't find at any store. There are tangible and intangible benefits of being a CSA member, including food abundance, access, diversity, freshness, and nutrition. In addition, membership gives you access to you-pick, farm events, educational resources, and face-to-face farmer interaction. Your membership also invests in future farmers, bolsters the local food economy, and supports environmental sustainability.

For us as the producers, the CSA is our primary but not our sole means of financial stability. We utilize a Farm Stand program to sell extras *after* fulfilling our CSA commitment, or as a way to salvage a crop that performed poorly, in order to meet our goals of economic sustainability. The Farm Stand extras are available for purchase by CSA members who would like additional products, as well as for other community members for whom a CSA does not fit their lifestyle.

### WHERE YOUR MONEY GOES

The CSA project is not a commercial farm and is not managed for profit. All financial proceeds from the sale of produce support the production of food during the growing season (seeds, supplies, and staff salaries) and student educational activities of the SAG program. Some additional areas of scholarship will include student study tours, and support for conference attendance.

### CERTIFIED ORGANIC

All produce grown for the CSA is managed according to the USDA National Organic Program standards. We are certified organic by the Kentucky Department of Agriculture.

What does this mean? Organic certification provides independent verification that all produce

from a farm has been raised and handled in compliance with the USDA organic standards. The USDA defines an organic farm as one that responds to site-specific conditions by integrating cultural, biological, and mechanical practices that foster cycling of resources, promote ecological balance, and conserve biodiversity. Organic production is a pro-active, environmentally sensitive approach to farming that builds a healthy, vibrant soil as the foundation for crop and livestock vitality.

### HOW THE UK CSA WORKS

- The UK CSA is open to all members of the UK community including students, staff, and faculty, as well as friends of the program.
- **New for 2018:** Registration for the UK CSA will be managed through an online form hosted by Ag Communications. Individuals will be responsible for using the link provided on our website to join the CSA.
- Membership will be sold on a first come, first served basis. If all spots in the CSA are claimed, you can be put on a waiting list.
- The 2018 season will be 22 weeks. The first distribution date is scheduled for Thursday, May 24<sup>th</sup> and the last distribution date is scheduled for Thursday, October 18<sup>th</sup>. *Note: due to unforeseen circumstances in Spring weather, we have had to reschedule the start date in the past, but the season-length (22 weeks of produce) will always remain the same.*
- Distribution is scheduled for Thursdays from 4-6pm in the orange parking lot of the E.S. Good Barn (near corner of University Drive and Farm Road) OR on Thursdays from 3:30-6:30pm at the UK Horticulture Research Farm (4321 Emmert Farm Lane). You must specify your pick-up location when signing up and will not be allowed to switch on a weekly basis.
- Share distribution will take place rain or shine unless genuinely catastrophic weather or another natural disaster intercedes. You will be notified in advance should distribution be cancelled and rescheduled.
- The share items are distributed “buffet style” out of bins. Members are responsible for bringing their own bags, carts, or boxes to collect their share items.
- The member assumes complete responsibility for picking up their share. The farm will send an email reminder to all members to pick up their shares. We also offer texted reminders on the day of distribution, if you choose to opt in during registration. If the member can't pick it up, they must make arrangements to have a neighbor, friend, co-worker or family member pick up the share instead and check off the member's name upon sign-in. Each member pays for the share each week regardless if it gets picked up. All produce not picked-up is donated to GleanKY (<http://www.gleanky.org/>).
- Thursday is the only time that weekly shares will be available and produce will not be stored for later distribution. However, if you miss a pick up you have the option to get it from the farm on Friday IF you call or text the CSA Manager before noon Friday. Please save this number: **CSA Manager, Kristi Durbin, 859-552-4165 (cell)**.

### PAYMENT POLICIES

- The cost of a share includes the once a week share for 22 weeks and free access to certain you-pick crops at the farm when in season, as noted in the weekly newsletters.
- Students (UK or KCTCS) receive an approximate 10% discount. Please select your share type in the sign-up process based upon your affiliation, student or non-student.
- CSA registrations before April (“Early Bird”) cost **\$650 for non-students** and **\$584 for students**. Starting April 1, the cost is \$660 for non-students and \$594 for students. Starting May 1, the cost is \$670 for non-students and \$604 for students.

- **New for 2018:** Members will have the option of paying in full by credit card at time of sign up, pay by check, or pay at the CSA Farm Stand/distribution site in person where credit card (campus only), cash, or check can be accepted. At this time, the registration form requires payment in full if using a credit card. Therefore, if you are unable to pay in full at the time of sign up, you must pay by check, or pay at the CSA pick up, with installment amounts.
- A non-refundable \$100 minimum deposit is requested to secure your spot, due within 30 days of your registration. This deposit is taken out of the total cost of the CSA share, this is not an additional payment. If you do not pay in full, you will need to submit this minimum deposit by check.
- If you need to pay in installments, we can accept 3 installments, amounts determined by each member for what they can pay at the time. The first installment must be received within 30 days of your registration (minimum of \$100), or no later than the first CSA distribution of May 24<sup>th</sup>. Subsequent installments will be requested by the 1<sup>st</sup> of the month for the next two months: June 1<sup>st</sup> and July 1<sup>st</sup>. All shares must be paid in full by July 1<sup>st</sup>.
- If paying by check, please send all checks (made payable to "UK CSA") to:
  - CSA Manager
  - N318 Ag Sciences Bldg
  - Lexington, KY 40546
- *Please remember prompt payment is necessary for the farm to operate.*
- The cost includes a \$1 membership fee. This membership fee will be used to furnish food for an on-farm dinner/potluck event for our CSA members in the summer. This fee is assessed regardless of whether the members can attend in order to provide meat and entrees for the event. There will only be 1 potluck event in 2018, and the food we provide is meant to minimize the burden on CSA members.
- It is the members' responsibility to open and read the emails sent to them regarding their share (including payment notices) and pay in a prompt manner.
- You will not be able to cancel a membership once the season begins, but you may transfer your share to another individual if unforeseen circumstances prevent you from continuing as a member (unexpected relocation, etc). Cancellations prior to the start of the season will receive back all CSA monies paid in 2018 minus the \$100 deposit.
- Any questions or concerns can be addressed to: [uk.csa@uky.edu](mailto:uk.csa@uky.edu)

## WHAT YOU SHOULD EXPECT IN YOUR SHARE

Because shares contain the freshest produce available and because there is no way to precisely predict growing conditions during a season, we won't know the actual content of a share until it's time for the weekly harvest. That being said, the average weekly share will be a variety of 6-12 items,  $\frac{3}{4}$ -1 bushel in size. This amount of produce should provide for a family of 4, or 2 vegetarians. Based on a typical growing season, you may find these items in your share:

**May:** lettuce, radish, arugula, spinach, kale, kohlrabi

**June:** beet, broccoli, carrot, cauliflower, cucumber, lettuce, spinach, chard, kale, cabbage, green onion, squash/zucchini, radish, turnip, dill, cilantro

**July:** basil, beet, corn, carrot, tomato, greens, melon, onion,

garlic, eggplant, bell pepper, sweet pepper, yellow squash, zucchini, green bean, leek

**August:** basil, carrot, corn, cucumber, eggplant, garlic, green bean, melon, onion, pepper, potato, tomato, yellow squash, zucchini

**September:** basil, beet, celery, chard, corn, garlic, green bean, kale, lettuce, melon, onion, potato, tomato, turnip, winter squash, zucchini

**October:** arugula, beet, broccoli, brussels sprout, cabbage, carrot, cauliflower, chard, garlic, kale, lettuce, onion, potato, radish, sweet potato, spinach, winter squash, turnip

In addition to your share of produce, you will also be able to read a weekly newsletter on our blog ([ukcsa.wordpress.com](http://ukcsa.wordpress.com)) containing seasonal recipes, veggie tips, farm updates, notes from our student apprentices and other fun tidbits.

### **YOU-PICK**

We grow a few crops specifically for members to harvest themselves at the farm. Some of these crops you may also receive in your share (green beans and basil) others are only being grown for you-pick (flowers, okra, cherry tomatoes, other herbs). You-pick allows members a chance to regularly see the farm, bring their families, and enjoy a bit extra of the harvest. There is *no additional cost* for members to you-pick. Here are a few details:

- You-pick crops are updated in the weekly newsletter and clearly marked with a sign.
- You must bring your own harvest containers and your own pruners or scissors.
- On your first visit, please ask us for a you-pick orientation.
- Please no pets.
- Vehicles are not allowed on the grass roadways or in the fields, please leave them in the parking lot and walk to the fields.
- Please drive slowly on the gravel farm road.
- You-pick hours are Monday-Friday 7:30-4:00pm with extended hours until 6:30pm on Thursdays. We offer once a month You-Pick on Saturday mornings from 9am-11am during peak season.
- The farm gate may be closed during the day, simply pull up within inches and it will open automatically for you during the normal working hours of 7:30-4:00pm, or until 6:30pm on Thursdays.
- The farm is located at the southwest corner of Nicholasville Road and Man-O-War at 4321 Emmert Farm Lane. Once on the farm, follow the gravel road all the way to the back of the farm where you can park in a small gravel lot to your left.

### **FOLLOW US**

Sustainable Agriculture (SAG) program and CSA project: <http://sustainableag.ca.uky.edu/csa>

UK CSA Blog and Member Newsletters: <https://ukcsa.wordpress.com/>

Facebook: <https://www.facebook.com/uky.csa>

Instagram: <https://www.instagram.com/ukcsa/>

Flickr: <https://www.flickr.com/ukcsa>

If you have any questions, please don't hesitate to contact us at [uk.csa@uky.edu](mailto:uk.csa@uky.edu).

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