

UK-CSA TERMS AND CONDITIONS

Please read the entire share terms below before registering and we hope you decide to join the UK-CSA for our 11th season in 2017!

WHO WE ARE

The UK-CSA operates under the UK College of Agriculture, Department of Horticulture. It is an educational and outreach project that forms an integral part of the Sustainable Agriculture (SAG) Undergraduate Degree Program. It links faculty, staff, and students from the UK community with the Organic Farming Unit located at the UK Horticulture Research Farm.

THE CSA COMMITMENT

CSA is a mutual commitment and partnership between a farm and supportive members of the community. The farmer(s) provide the wisdom and labor needed to grow or raise a farm product and members provide adequate financial support needed for the farm to operate in an economically sustainable manner. The farm benefits from having a reliable market at an equitable price and members receive fresh, local, and affordable food grown by people they know and trust.

More specifically, the UK-CSA is a season-long contract between members of the UK community and the UK Sustainable Agriculture CSA project. The members commit to a price for a portion, or share, of the farm's production for a predetermined number of weeks. The farm harvests vegetables, some fruit, and herbs at the peak of readiness and delivers them to members at a central distribution point on a weekly basis for the duration of the season. The farm provides a diverse selection of fresh produce each week, and members know that they are receiving organically grown, seasonal produce from a local farm at a fair price.

Please keep in mind that a core principle of the CSA concept is the shared commitment between the farm and members. The CSA model is meant to share not only the bounty of the farm but also the potential risks that may come with each growing season, whether that be an extended period of drought or a serious insect infestation. We will always provide a diverse share, but we cannot guarantee certain quantities of specific items at any point in the season.

WHERE YOUR MONEY GOES

The CSA project is not a commercial farm and is not managed for profit. All financial proceeds from the sale of produce support the production of food during the growing season (seeds, supplies, and staff salaries) and student educational activities of the SAG program. Some additional areas of scholarship will include student study tours, and support for conference attendance.

CERTIFIED ORGANIC

All produce grown for the CSA is managed according to the USDA National Organic Program standards. We are certified organic by the Kentucky Department of Agriculture.

What does this mean? Organic certification provides independent verification that all produce from a farm has been raised and handled in compliance with the USDA organic standards. The USDA defines an organic farm as one that responds to site-specific conditions by integrating cultural, biological, and mechanical practices that foster cycling of resources, promote ecological balance, and conserve biodiversity. Organic production is a pro-active, environmentally sensitive approach to farming that builds a healthy, vibrant soil as the foundation for crop and livestock vitality.

HOW THE UK-CSA WORKS

- The UK-CSA is open to all members of the UK community including students, staff, and faculty.

- All registration and payments for the UK-CSA will be managed through the online system, Farmigo. Members will be responsible for using the sign-up link provided on our website, choosing a payment plan, and managing any additional payments through this system.
- Membership will be sold on a first come, first served basis.
- The 2017 season will be 22 weeks. The first distribution date is scheduled for Thursday, May 25th and the last distribution date is scheduled for Thursday, October 19th. *Note: due to unforeseen circumstances in Spring weather, we have had to reschedule the start date in the past, but the season-length (22 weeks of produce) will always remain the same.*
- Distribution is scheduled for Thursdays from 4-6pm in the parking lot of the E.S. Good Barn OR on Thursdays from 3:30-6:30pm at the UK Horticulture Research Farm. You must specify your pick-up location when signing up and will not be allowed to switch on a weekly basis.
- This is the only time that weekly shares will be available and produce will not be stored for later distribution. Share distribution will take place rain or shine unless genuinely catastrophic weather or another natural disaster intercedes. You will be notified in advance should distribution be cancelled and rescheduled.
- The member assumes complete responsibility for picking up their share. If the member can't pick it up, they must make arrangements to have a neighbor, friend, co-worker or family member pick up the share instead and check off the member's name upon sign-in. Each member pays for the share each week regardless if it gets picked up. All produce not picked-up is donated to GleanKY (<http://www.gleanky.org/>).
- The cost of a share includes the once a week share for 22 weeks and free access to certain you-pick crops at the farm when in season, as noted in the weekly newsletters. The cost of a share is **\$650 for Faculty/Staff** and **\$584 for Students**. (Students receive an approximate 10% discount.) Please select your share type in the sign-up process based upon your UK affiliation.

A note on cost: The cost in 2017 includes a \$1 membership fee, which is a \$1 increase from 2016 share prices. This membership fee will be used to furnish food for an on-farm dinner/potluck event for our CSA members in the summer. This fee is assessed regardless of whether the members can attend in order to provide meat and entrees for the event. This is a change from previous years – there will only be 1 potluck event in 2017, and the food we provide is meant to minimize the burden on CSA members.
- Although full payment at the start of the season is encouraged and appreciated, you may spread your payments over *four* separate installments during the season (3 payments of \$162.25 and 1 payment of \$163.25 for Faculty/Staff or 3 payments of \$145.75 and 1 payment of \$146.75 for Students with on).
- If you choose to pay by card, these installments will be automatically charged to your credit card in the Farmigo system. If you choose to pay by check, *please remember prompt payment of installments is necessary for the farm to operate*. See below for more payment details.
- It is the members' responsibility to open and read the emails sent to them regarding their share (including payment notices) and pay in a prompt manner.
- You will not be able to cancel a membership once the season begins.
- Any questions or concerns can be addressed to: uk.csa@uky.edu

WHAT YOU SHOULD EXPECT IN YOUR SHARE

Because shares contain the freshest produce available and because there is no way to precisely predict growing conditions during a season, we won't know the actual content of a share until it's time for the weekly harvest. That being said, the average weekly share will be a variety of 6-12

items, ¾-1 bushel in size. This amount of produce should provide for a family of 2-4. Based on a typical growing season, you should expect to find these items in your share:

May: salad mix, radishes, arugula, spinach, kale, collards, kohlrabi, turnips

June: beets, broccoli, carrots, cucumbers, lettuce, spinach, cabbage, green onions, squash/zucchini, radishes, dill, cilantro

July: basil, beets, corn, carrots, tomatoes, greens, melons, onions, garlic, eggplant, bell peppers, yellow squash and zucchini, green beans, leeks

August: basil, green beans, corn, melons, onions, garlic, peppers, eggplant, squash/zucchini, tomatoes, potatoes, cucumbers, carrots, fennel

September: corn, salad mix, basil, beets, melons, onions, potatoes, sweet potatoes, tomatoes, yellow squash/zucchini, winter squash, turnips, greens, bok choy

October: salad mix, beets, broccoli, cabbage, carrots, onions, potatoes, sweet potatoes, spinach, winter squash, greens, turnips, radishes, arugula, cauliflower

In addition to your share of produce, you will also be able to read a weekly newsletter on our blog (ukcsa.wordpress.com) containing seasonal recipes, veggie tips, farm updates, notes from our student apprentices and other fun tidbits.

YOU-PICK

We grow a few crops specifically for members to harvest themselves at the farm. Some of these crops you may also receive in your share (green beans and basil) others are only being grown for you-pick (flowers, okra, and cherry tomatoes). You-pick allows members a chance to regularly see the farm, bring their families, and enjoy a bit extra of the harvest. There is *no additional cost* for members to you-pick. Here are a few details:

- You-pick crops are updated in the weekly newsletter and clearly marked with a sign.
- You must bring your own harvest containers and your own pruners or scissors.
- On your first visit, please ask us for a you-pick orientation.
- Please no pets.
- Vehicles are not allowed on the grass roadways or in the fields, please leave them in the parking lot and walk to the fields.
- Please drive slowly on the gravel farm road.
- You-pick hours are Monday-Friday 7:30-4:00pm with extended hours until 6:30pm on Thursdays. We offer once a month You-Pick on Saturday mornings from 9am-11am.
- The farm gate may be closed during the day, simply pull up within inches and it will open automatically for you during the normal working hours of 7:30-4:00pm, or until 6:30pm on Thursdays.
- The farm is located at the southwest corner of Nicholasville Road and Man-O-War at 4321 Emmert Farm Lane. Once on the farm, follow the gravel road all the way to the back of the farm where you can park in a small gravel lot to your left.

USING FARMIGO

This year we are continuing our use of Farmigo, an online management system designed to help us manage your CSA membership. This will allow us to accept credit/debit card payments (Visa/Mastercard) and allow you to keep better track of your installment payments. You can use the links provided on our website (UK CSA website <http://sustainableag.ca.uky.edu/csa>) and also provided below to access the Farmigo system. If you have any questions, please don't hesitate to contact us at uk.csa@uky.edu.

Register for the 2017 season: <http://csa.farmigo.com/join/ukcsa/2017CSA>

Manage your account or make a payment: <http://www.farmigo.com/account/ukcsa>

You may choose to pay in full (**preferred**) or in installment payments. Full share prices are **Faculty/Staff: \$650** or **Students: \$584**. We accept credit/debit cards and checks. If paying by check, please send all checks (made payable to "UKCSA") to:

CSA Manager
N 318 Ag Sciences Bldg North
Lexington, KY 40546

If you decide to pay in installments, the full share price is divided into four payments of: **Faculty/Staff: \$162.25/payment (1 payment of \$163.25 to include membership fee)** or **Student: \$145.75/payment (1 payment of \$146.75 to include membership fee)**. The initial first payment is due immediately upon sign-up to reserve your share, and subsequent payments will be made the first of the following 3 months. However, if you join after the 10th of the month, your installment payments will be pushed back an additional month after you join. Please contact the farm if you have questions. Your upcoming payment due dates will be listed on your account page with Farmigo.

If you choose to pay by check, it is your responsibility to make your payments on time. The CSA staff will send payment reminders, but timely payment is necessary for the farm to operate. If you decide to pay with a credit card, the installment payments will be charged automatically to your card within the Farmigo system. A member may manage their account and view their account balance by logging-in to the Farmigo system via the links on our website. Once in the system, they may view and edit their contact information, view their order history and account balance, add an additional contact, find directions to the pick-up site, and make a payment.